



# How to enable Passwordless sign-in using an OTP-TAP code in Microsoft Authenticator App - Setup Guide

This guide will walk you through a process of setting up Microsoft Authenticator app in your phone with OTP-TAP to enable Passwordless login.

## How do I request an OTP-TAP code?

A One-Time Passcode – Temporary Access Pass (OTP-TAP) works with Azure MFA to authenticate you to dbRAS (Zscaler) and dbPass portal when you do not have access to a Microsoft Authenticator app registered with DB.

**This process can ONLY be done by either your Line Manager, DB colleague or your Sponsor on behalf of yourself.** They will need to go the dbSupportPlus portal (<https://dbunity.service-now.com/dbsupportplus.do#/home>) and search for knowledge article “**KB0373386**” to find the instructions on how to submit an OTP-TAP request. Passcode can be used multiple times and is valid for 7 hours. After requesting, it will be sent within 15 minutes.

## How will I receive the OTP-TAP code?

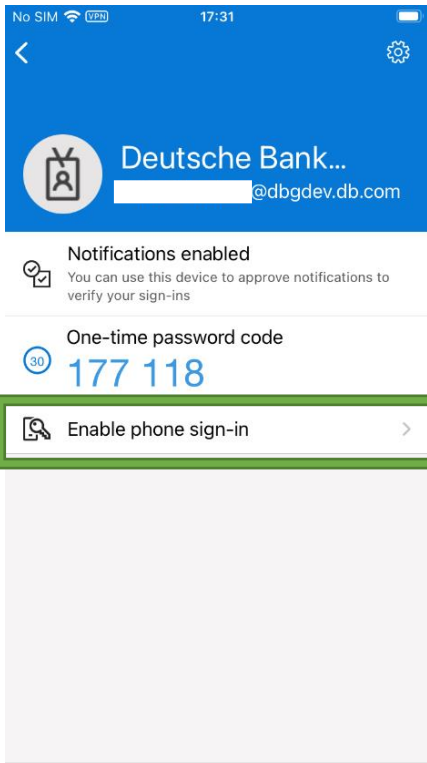
- If you have access to your DB Corporate email your Sponsor, Line Manager or DB colleague can request TAP on your behalf and send it to your “[@db.com](#)” email address.
- If you do not have access to your DB Corporate email your Sponsor, Line Manager or DB colleague can request the OTP-TAP on your behalf. The OTP -TAP code will be sent to two delegates who will communicate each part of the code to you.

## How do I setup Microsoft Authenticator App Passwordless using Azure MFA OTP – TAP?

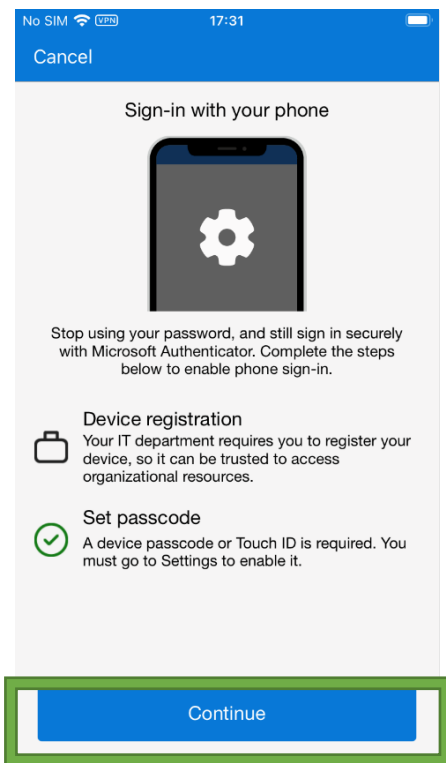
The steps below detail how to enable Passwordless for DB on your mobile device

Install and configure MS authenticator app on your mobile device following the standard Microsoft Authenticator Azure MFA setup process for DB.

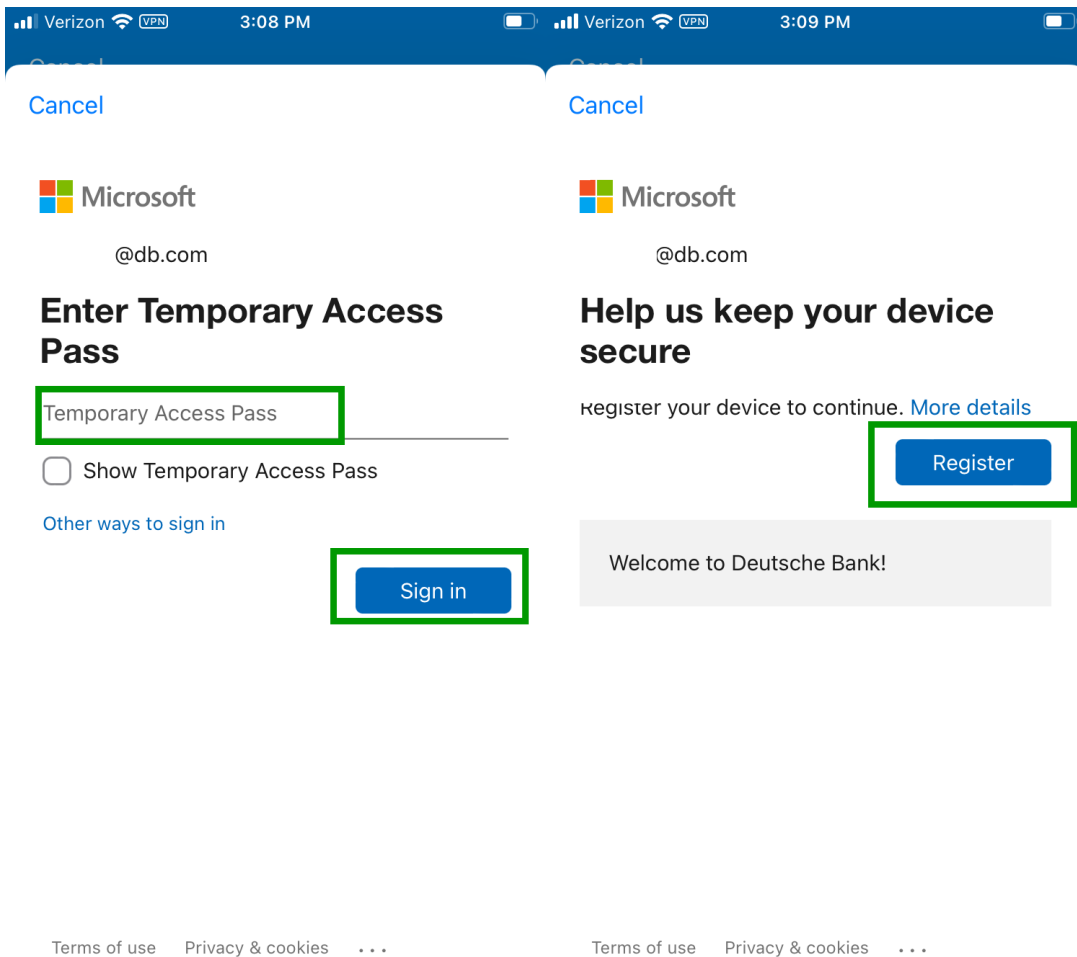
Once your MFA account is setup Go to the Microsoft Authenticator App and then to the **@db.com** account and press the button for Enable Phone Sign-In



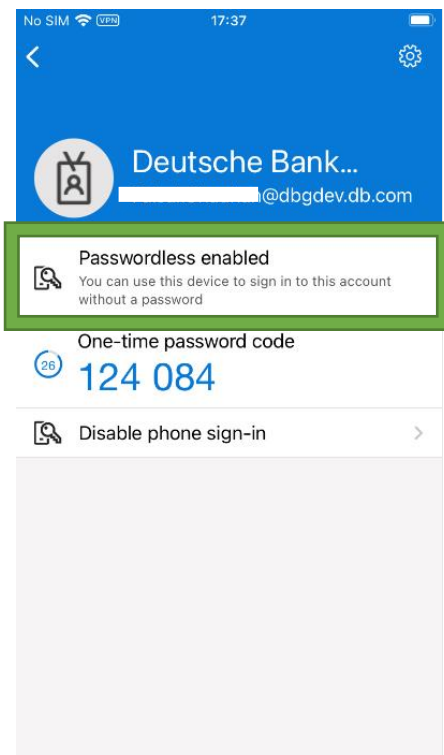
You will be requested to set a device passcode code if you do not already have one set You will also be required to register your device in Azure if not registered. Once this is complete you will be requested for your password and an MFA approval.




You will be prompted for your OTP-TAP passcode. You should have received this in email. Once entered you will then be asked to register your device.



Once completed you should see the screen below advising Passwordless is enabled. You can now use the MS Authenticator app to sign-in to DB services such as dbPass and NextGen dbRAS without the need for Password.



 **You are now ready to login to with Passwordless sign-in.** Please proceed to Step 2 back on the dbRAS – dbPass (Account Unlock & Password Reset) instructions page.